

APPENDIX 5

**College of Agricultural, Consumer and Environmental Sciences
Faculty Promotion &/or Tenure Portfolio Routing Form**

(Maintain in the candidate’s portfolio; Provide copy for candidate with each additional signature.)

Promotion to Associate Professor

Tenure

Promotion to Professor

Faculty Candidate: _____

Receipt of Portfolio by PUA/PUA Signature: _____ Date ____/____/____

PUA adds External Review Letters to the portfolio.

PORTFOLIO Made Available to Principal Unit P&T Committee Chair by PUA

Received by P&T Chair/Chair Signature: _____ Date ____/____/____

RECOMMENDATION OF PU COMMITTEE: Recommend/Do not Recommend

PU P&T CHAIR Signature: _____ Date ____/____/____

PU P&T CHAIR Signature: _____ Date ____/____/____

**Joint Appointments require more than one signature*

RECOMMENDATION OF PUA (s)

Recommend/Do not Recommend PUA Signature: _____ Date ____/____/____

Recommend/Do not Recommend PUA Signature: _____ Date ____/____/____

**Joint Appointments require more than one signature*

PORTFOLIO (including PU recommendations) made available to ACES P&T Committee through the Academic Associate Dean

Received by: _____ Date ____/____/____

RECOMMENDATION OF ACES P&T COMMITTEE: Recommend/Do not Recommend

ACES P&T Committee Chair Signature: _____ Date ____/____/____

PORTFOLIO (including PU and ACES Committee recommendations) delivered to the Dean by the Academic Associate Dean

Received by: _____ Date ____/____/____

RECOMMENDATION of DEAN: Recommend/Do not Recommend

Dean’s Signature: _____ Date ____/____/____

PORTFOLIO Delivered to Provost

Received by: _____ Date ____/____/____

RECOMMENDATION OF PROVOST: Recommend/Do not Recommend

Provost’s Signature: _____ Date ____/____/____

Faculty Signature _____ Date ____/____/____